

**Section 78 Ecclesiastical Jurisdiction Care of Churches Measure 2018 and
Rule 3.4 Faculty Jurisdiction Rules 2015 (as amended)**

In the Consistory Court of the Diocese of Norwich

ADDITIONAL MATTERS ORDER

No.1/2025

Upon the representation of the Diocesan Advisory Committee of the Diocese of Norwich and following consultation with the Archdeacons in the Diocese of Norwich and with the Net Zero Officer in the Diocese of Norwich in respect of item number 2(b)(1) below:

IN EXERCISE OF THE POWER CONFERRED BY SECTION 78(1) OF THE MEASURE IT IS HEREBY ORDERED :

1. An authorised person may undertake any matter prescribed in the first column in the table in the Schedule without a Faculty subject to any conditions that are specified in relation to that matter in the corresponding place in the second column of the table at paragraph 2 of this order.

2. TABLE:

	Matter	Specified Condition
a.	Repairs and safety testing to gravestones and other memorials in a Churchyard and making them safe if necessary.	<ol style="list-style-type: none">1. The owner of the memorial has consented in writing to the works proposed or the Archdeacon confirms that all reasonable efforts have been made to trace the owner of the memorial but they cannot be found.2. The memorial is not removed from its location.3. Church Buildings Council guidance is followed.4. Where a memorial is an historic structure a professionally accretor conservator must be instructed to inspect the monument and advise. Any advice given must be followed.

		<ol style="list-style-type: none"> 5. Particular care is taken not to disturb any human remains. 6. If articulated human remains are discovered in the carrying out of the work, the work ceases, the discovery is reported to the court and the work does not resume until the court so orders 7. If unarticulated human remains are disturbed, they are to be swiftly, discreetly and reverently reburied at the direction of the minister. 8. All secular regulations as to (i) planning permission and (ii) the non-disturbance of protected species are observed. 9. Church Buildings Council advice on Churchyard Wildlife must be followed. 10. If a memorial is unsafe and urgent safety precautions are necessary, the necessary minimum work to prevent injury or damage only may be undertaken prior to complying with conditions 1 and 4 above. 11. All works undertaken are reported to the Archdeacon within 28 days of their commencement.
b.	Minor drainage works	<ol style="list-style-type: none"> 1. The works are approved by the Archdeacon 2. A report from an architect / surveyor has been obtained confirming the specification for the works, the need for the works and that the works are unlikely to disturb archeological material or human remains. 3. The time needed to undertake the work is one day or less. 4. No digging takes place in any areas where there have been burials in the past 100 years. 5. If archaeological material is discovered in the carrying out of the work, the work ceases, the discovery is reported to the court and the work does not resume until the court so orders

		<ol style="list-style-type: none"> 6. Particular care is taken not to disturb any human remains. 7. If articulated human remains are discovered in the carrying out of the work, the work ceases, the discovery is reported to the court and the work does not resume until the court so orders 8. If unarticulated human remains are disturbed they are to be swiftly, discreetly and reverently reburied at the direction of the minister. 9. All secular regulations as to (i) planning permission and (ii) the non-disturbance of protected species are observed.
c.	Composting Areas	<ol style="list-style-type: none"> 1. The proposals including the location and method of containment are approved by the Archdeacon 2. The composting area does not abut any building, wall or fence. 3. The area is tucked away from view generally, and is not visible from any street.
d.	Installation of wooden storage sheds	<ol style="list-style-type: none"> 1. The proposals including any base are approved by the Archdeacon. 2. The wood is natural or preserved with natural wood coloured preservers and is not painted. 3. It is discreetly sited away from known burials and other buildings. 4. No digging into the Churchyard is required to install it. 5. All secular regulations as to (i) planning permission and (ii) the non-disturbance of protected species are observed.
e.	Designation of area for Cremated remains within churchyard	<ol style="list-style-type: none"> 1. The Archdeacon approves the detailed plans after a site visit to include: <ol style="list-style-type: none"> I. The location; II. The layout; III. The materials to be used; IV. Any proposed planting

		<p>2. No monument or other built item is proposed, including walls.</p> <p>3. The applicants can show to the Archdeacon's satisfaction how the CBC advice about cremated remains, conservation and planting has been followed or if departed from that reasons for such departure are good.</p>
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3. Words and expressions used in this Order have the same meaning as they have in Part 3 of the Faculty Jurisdiction Rules 2015 (as amended).
4. The conditions set out at the beginning of Schedule 1 of the Faculty Jurisdiction Rules 2015 (as amended) as applying to all List A and List B matters shall also apply to this order.
5. This order shall take effect from 1 February 2025 and shall expire automatically on the date two years from it coming into effect.
6. This Order is made under the hand and seal of the Chancellor of the Diocese of Norwich this 13th day of January 2025.

Signed:.....*Jacqueline Humphreys*.....

The Worshipful Jacqueline Humphreys
Chancellor of the Diocese of Norwich

