**Role Description – Diocese of Norwich**

1. **Details of the post:** Vicar of St Mark’s Lakenham

(0.5 FTE – 3 days a week + Sunday or the equivalent)

Deanery: Norwich East Archdeaconry: Norwich

1. **Wider Vision:**

The vision for mission and ministry in the Diocese of Norwich, is for us to be

**Transformed by Christ: Prayerful, Pastoral and Prophetic.**

Full details <https://www.dioceseofnorwich.org/about/about-vision/>

1. **Local Vision and Context:**

From the Parish Profile:

St Mark’s parish lies between Norwich city centre to the north-west and the ring road and river to the south-east. The church sits between the two main roads which run north / south. To the west and north of the church the area is populated mainly by council flats with some social issues often associated with similar inner-city communities. To the east and south lie several streets of owner-occupied houses, both terraced properties and larger detached houses. Norfolk County Council offices at County Hall and their extensive grounds are within the parish boundary.

The two schools, two residential care homes, several shops, take-away food shops, three pubs, cafes and charity shops meet most of the community's needs in addition to the city centre shops which are only 15 minutes' walk from the church.

 The current Electoral Roll is 37 and the Parish population is 2752

The PCC’s vision identified in the Parish Profile (2025) is ‘To strengthen our faith that we may reflect the light of Jesus Christ to the community around us to know Jesus.’

1. **Responsibilities**

**General:**

1. To exercise the cure of souls shared with the bishop in this benefice in collaboration with your colleagues and to have regard to the responsibilities of clergy as set out in the Canons, the Ordinal (\*see overleaf), the Code of Professional Conduct of the Clergy, [Guidance for Clergy (formerly Clergy handbook) - Diocese of Norwich](https://www.dioceseofnorwich.org/mission_and_ministry-mission_and_ministry/mission_and_ministry-clergy/clergy-support/mission_and_ministry-clergy-clergy_supportclergy_handbook/), the Covenant for Clergy Care and Wellbeing [Clergy wellbeing - Diocese of Norwich](https://www.dioceseofnorwich.org/mission_and_ministry-mission_and_ministry/mission_and_ministry-clergy/mission_and_ministry-clergy-clergy_wellbeing/) and other relevant legislation.

**Specific:**

* To embrace the church’s Liberal Catholic tradition, whilst being open to new forms of worship.
* To maintain the welcoming and inclusive atmosphere of St Mark’s.
* To nurture the gifts of our congregation and encourage its dedicated volunteers.
* To grow ministry to children, young people and families.
* To maintain and develop links with local schools and uniformed groups.
* Develop new initiatives in outreach & mission, in conjunction with the churchwarden(s) & PCC.
1. **Key contacts**

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| **Groups & Committees** | **Parish** | **Support Structures** |
| PCCs | Churchwardens | Rural Dean: Rev Patrick Jordan |
| Deanery Chapter | Ministry Team | Archdeacon: The Ven Keith James |
| Deanery Synod |  | Bishop of Norwich |
|  |  | [Parish Support Team - Diocese of Norwich](https://www.dioceseofnorwich.org/contact-us/contact_us-contact_us-parish_support_team/) |

**From the Ordinal:**

* Proclaim the word of the Lord and watch for signs of God’s new creation.
* Tell the story of God’s love.
* Unfold the Scripture and preach the word in season and out of season.
* Bring the grace and truth of Christ to this generation, making Him known to those in your care.
* Teach and nurture parishioners in the Christian faith.
* Baptize new disciples in the name of the Father, the Son and the Holy Spirit.
* Preside at the Lord’s table and lead his people in worship.
* Prepare candidates for confirmation.
* Make provision for pastoral care of the parish.
* Provide spiritual counsel and advice.
* Collaborate with the parochial church council on matters of importance to the parish
* Bring the needs of the world before God in intercession.
* Call hearers to repentance, declaring in Christ’s name the absolution and forgiveness of their sins
* Bless the people in God’s name.
* Prepare the dying for their death.
* Discern and foster the gifts of God’s people, of all ages and abilities, that the Church may be built up in unity and faith.
* Be faithful in prayer.
* Deal with administration with efficiency and courtesy – and so enable good pastoral care.
* Develop ways of sharing in ministry with other clergy, lay leaders and ecumenical partners
* Avoid occasions of strife and endeavour to bring healing to such divisions as might arise.